



Minutes of the **MEETING of CHALE PARISH COUNCIL FINANCE COMMITTEE** held on **Monday 3<sup>rd</sup> Nov 2025**, commencing at 2.00pm. The Meeting was recorded for the purposes of accuracy.

**Present**

**Councillors:** Cllrs: Chris Parker, Dave Stewart & Dr Jeremy Lockwood  
**IW Councillor:** Not Present  
**Clerk:** Mrs Michala Bailey  
**Public:** 0

**5/25 APOLOGIES**

To receive and approve any apologies for absence.

**RESOLVED: None**

**6/25 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS**

To receive any declarations of pecuniary or non-pecuniary interests and written requests for dispensations on items forming the agenda.

**RESOLVED: None**

**7/25 MINUTES OF LAST MEETING**

**RESOLVED: Minutes of last meeting approved.**

**8/25 NEW FINANCE REGULATIONS**

A copy of the new regulations was circulated prior to the meeting. Clerk advised that the issue over banking continuity can be resolved by one authorised signatory becoming a full online banking user to be used only in the event of the Clerk be indisposed. Also, the Clerk requested that her limited online banking access be upgraded to full access allowing small changed, addresses, signatory etc to be completed online rather than a lengthy paperwork process that takes several weeks. All changes would be presented to full council prior to any action by the Clerk. Councillors also discussed the need for a process review as the Clerk presents a monthly finance report. The half yearly budget review would continue.

**RESOLVED: Regulations signed off and to be publicised online. Councillors agreed to full online banking access to Clerk and Cllr Chris Parker agreed to become 2<sup>nd</sup> online user for the PC. All paperwork signed.**

**9/25 BUDGET**

A copy of the agreed 25/26 budget was circulated prior to the meeting with an additional expenditure forecast until the end of the financial year. Six areas of overspend were discussed, Salary (due to mid-year increase arrears), NI contributions (vary due to earnings), Domain/IT due to new website and email addresses to fall inline with new regulations coming out in 2026, Bank fees (notified mid financial year) membership of professional bodies (joining of IWALC after budget agreed) Dog bin emptying (notification of increase after budget set). It was agreed that no funds would be Vire'd from another area to cover these. The Hoy monument fund was discussed and it was agreed that the current balance of £8013.47 is insufficient to cover major repair but this money can not be used for anything else other than small intermediary repairs as and when. Clerk also advised that all funding for the food pantry is now spent.

**RESOLVED: Councillors agreed to keep current budget as there may be major underspend on areas of general maintenance but felt that the S137 community donation fund must be spent on services that benefit Chale residents. A meeting to be considered with National Trust in relation to the future of the Hoy monument and what they may be able to do to assist with its upkeep. Clerk to email Ward Councillor Critchison to Thank her for her hard work and effort in running the food pantries and to advise there is no more funding available.**

**10/25 HTB Email**

**RESOLVED:** Councillors noted the email advising that the savings rate on the account will be lowered as of the 5<sup>th</sup> November.

**Meeting concluded at 3.30pm**