



Chale Parish Council
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Minutes of the **MEETING of CHALE PARISH COUNCIL** held on Mon 8th Dec 2025, commencing at 7.00pm.

Present

Councillors: Cllrs: Andrew Burroughs, Pete Gosling, Lynda Burroughs, Chris Parker and Dr Jeremy Lockwood.
IW Councillor: Not Present
Clerk: Mrs Michala Bailey
Public: 1

137/25 APOLOGIES

To receive and approve any apologies for absence.

RESOLVED: Apologies acknowledged from Dave Stewart and Claire Critchison

138/25 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

To receive any declarations of pecuniary or non-pecuniary interests and written requests for dispensations on items forming the agenda.

RESOLVED: None received.

139/25 MINUTES OF THE LAST MEETING

To approve the minutes of the Annual Parish Council meeting on the 10th Nov 2025.

RESOLVED: amendment to 129/25 – should read ‘purchase and location’.

135/25, should read ‘cannot be repaired’

140/25 PLANNING

A. None Received

B. None Received

RESOLVED: None received.

141/25 FINANCIAL MATTERS

5.1 To note the bank reconciliation for Nov 2025

RESOLVED: Bank reconciliation noted.

5.2 To ratify receipts and authorise payments for December 2025

RESOLVED: the following receipt were noted:

CASH	From food pantry membership	£175.00
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RESOLVED: The following payments were noted and authorised:

BACS	Donation to SWAy for food pantry	£150.00
PAY	Lloyds bank charges (NOV)	£4.75
BACS	WI Chale – Hall Hire (DEC)	£15.00
BACS	Community Action - Payroll (DEC)	£793.62
BACS	P.Gosling- purchase of Christmas tree	£178.00
Chq 1531	M. Bailey – clerk expenses	£129.18
Total		£1270.55

RESOLVED: Clerk advised that her expenses included the purchase of new Defib pads for the defibrillator outside of Stubbings, Chale Green.

5.3 To acknowledge increase in payroll fees for 2026/27

Clerk advised that Community Action had advised in writing that the payroll processing fees for 26/27 would be increasing from £7.50 pm to £7.80pm.

RESOLVED: Noted and agreed by Council.

5.4 To acknowledge increase in hall hire fees from January 2026

Clerk advised that the cost of hiring the hall for PC meetings will increase from £15.00 per meeting to £20.00 per meeting. Should Council wish to hold any future meetings at the new HUB at Chale Green, this will cost £10 per hour with a minimum 2 hours hire which may cost upto £30 per meeting.

RESOLVED: Noted and agreed by Council.

142/25 POLICY REVIEWS

6.1 Health & Safety

6.2 Code of Conduct

6.3 Equality

6.4 Complaints

6.5 Publication Scheme

6.6 Remote Access

6.7 Email & Privacy Policy

RESOLVED: All policies noted and agreed for 1 year. In addition, councillor Lynda Burroughs suggested that the fire evacuation rules for the hall should be explained at the start of each Council meeting when members of the public attend as all councillors are now aware of them.

143/25 PRECEPT/BUDGET SETTING

Clerk advised that the date for advising IWC of the precept amount to CPC for 26/27 is early Feb which will require both budget and precept being firmly set at the January meeting, even though the tax base figure from the IWC will not be published until after the next PC meeting!!! Clerk suggested keeping the Agenda for Jan meeting small so that focus can be on the budget and precept.

RESOLVED: Council agreed to Clerk suggestion.

144/25 PHONE BOX – St Andrews and Chale Green

Cllr Dr Lockwood updated council that he has started the application for a grant from the National Lottery to create information hubs of both phone boxes, however, it will be a long process due to public consultation and involvement being required. This will probably take 1 year to complete. He is also liaising with Ward Councillor Critchison over how Niton achieved their phone box refurbishment. Councillor Andrew Burroughs is intending to put up the boarding in the new phone box at St Andrews Church sometime this week followed by leaflet holders or shelves for the Chale Trail.

RESOLVED: Ongoing and monthly updates required.

145/25 VILLAGE PLAN UPDATE

Clerk provided Councillor A.Burroughs and L.Burroughs with historical paperwork on the last plan for information. It was advised that the revised plan work will commence in the new year.

RESOLVED: Ongoing and updates will be given as and when necessary.

146/25 FORTHCOMING EVENTS

10.1 Councillor Gosling has purchased and erected the tree near the HUB on the Green. Lights are not yet working due to severe weather warnings in force. The Hub will be during the evening case of rain and refreshments will be served from there.

10.2 Councillor Lynda Burroughs advised that soup and roll will be an addition after the coffee morning on the 20th.

In addition, Councillor Gosling advised that 2 food pantry events will be held in December.

He will be running one at the village hall, 11-12 on the 12th Dec. the 2nd will be held at the Hub, Chale Green on the 18th Dec 11.00am-12.00pm. The funding for this has not yet come thru so it is hoped donations will be forthcoming to help with this.

RESOLVED: Cllr Dr Lockwood will provide mulled wine for the carols event. Councillor Gosling will provide mince pies and the Clerk has provided refreshments for the children.

147/25 S137 FUNDING REQUESTS
RESOLVED: None Received.

148/25 TO RECEIVE REPORTS FROM:

The Clerk. The Clerk report was circulated prior to the meeting. In addition, the Clerk has received a complaint from a resident in Chale Gren regarding parking of vehicles on the main road of those attending the HUB last week. This caused an issue for the district nurse to access the complainant's driveway due to a vehicle parking opposite. Clerk showed photos of the issue.

RESOLVED: Clerk to forward complaint onto SWAY regarding parking issue and to inform complainant that as there are no parking restrictions on the main road there is little that can be done from the PC but that SWAY should be encouraging those using the facilities to park on the car park at the old shop or on the parking area at the top of Spanners Close.

Parish Councillors.

Cllr Lynda Burroughs advised that the cost of running the hall per year is approximately £2000 which is funded by hall hire, coffee mornings and themed evenings. These events just about cover that cost but should there be a major repair bill then there are insufficient funds for this. It was agreed that talks by specialists are always well attended so perhaps more of these for 2026 will bring in some further funds.

Cllr Dr Lockwood spoke with Police regarding the fireworks problems. Police agreed that there is No legislation which prevents people from having fireworks but if lots of complaints were received by police at the time then maybe some police presence would be provided. Police advised to signpost on facebook and village websites etc of the dangers to animals and property.

Cllr Pete Gosling attended the home address of this year's recipient of 'Chaler of the Year' award, Mr Mike Matthews. Mike has volunteered to run the Parish website for several years, maintaining and updating it as per government guidelines. He has done this without reward.

In addition, Cllr Gosling has attempted to repair the dog bin at the bottom of Eastview Lane but it is beyond repair.

RESOLVED: Clerk to purchase a new dog bin.

Chairman – Dave Stewart.

RESOLVED: Not present.

Ward Councillor Claire Critchison – Councillor Critchison's report was circulated prior to the meeting and will be appdx to these minutes.

149/25 QUESTIONS FROM MEMBERS OF THE PUBLIC

For information: there is not a 'warm hub' being run at the HUB, Spanners Close every Thursday from 1030-1200. Refreshments and games will be provided for those attending.

RESOLVED: None.

MEETING CONCLUDED AT 8.51 PM