



Minutes of the **ANNUAL PARISH COUNCIL MEETING** held on Wed 13th May 2026, commencing at 7.38pm. **The Meeting was recorded for the purposes of accuracy.**

Present

Councillors: Dave Stewart, Pete Gosling, Chris Parker, Lynda Burroughs, Andrew Burroughs and Dr Jeremy Lockwood.
IW Councillor: Claire Critchison
Clerk: Mrs Michala Bailey
Public: 0

49/26 WELCOME

Mikki Bailey, Clerk, welcomed everyone present.

50/26 CHAIRMAN

To elect a Chairperson for the ensuing year.

Nominated: Dave Stewart was nominated by Councillor Andrew Burroughs, agreed Councillors Chris Parker and Dr Jeremy Lockwood. No other Councillors nominated.

RESOLVED: That Councillor Dave Stewart is duly elected Chairman

51/26 ACCEPTANCE OF OFFICE

RESOLVED: Councillor Dave Stewart read and signed the Acceptance of Office declaration before the Proper Officer of the Council, Clerk, Mikki Bailey

52/26 VICE CHAIRPERSON

To elect a Vice Chairperson.

Andrew Burroughs volunteered to act as Vice-Chairman. This was agreed by Councillor Chris Parker and Pete Gosling.

RESOLVED: That Councillor Andrew Burroughs was elected as Vice-chairman.

53/26 APOLOGIES

To receive and approve any apologies for absence.

RESOLVED: None.

54/26 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

To receive any declarations of pecuniary or non-pecuniary interests and written requests for dispensations on items forming the agenda.

RESOLVED: NONE

55/26 TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING:

Chale Churchyard Committee

RESOLVED: Ward Councillor Critchison volunteered to re-present the Parish Council.

Public Realm and Coastal Forum

RESOLVED: Councillor Andrew Burroughs.

IWALC Town and Parish Council Seminars

RESOLVED: Councillor Chris Parker

In addition, Councillor Pete Gosling volunteered to remain as Tree Officer for Chale Parish Council. Chairman Dave Stewart thanked Pete for all his work in this area especially with the joint working at the HUB and for the ongoing planting that Pete will continue.

56/26 MINUTES OF THE LAST MEETING

To approve the minutes of the Parish Council meeting on the 15th April 2026.

RESOLVED: to amend 41/26/5.3 wording from 'wise' to 'wish'

57/26 FINANCIAL MATTERS

8.1 To note the bank reconciliation for April 2026

RESOLVED: Bank reconciliation noted.

8.2 To ratify receipts and authorise payments for May 2026

RESOLVED: The following receipts were noted;

13.4.26 HMRC – Vat refund £448.68

21.4.26 Lloyds Bank – complaint compensation £ 60.00

RESOLVED: The following payments were noted and authorised.

28.4.26 PAY Lloyds Bank – monthly fees £ 4.25

8.5.26 Bacs SWAY – hall hire 13/5/26 £ 30.00

13.5.26 Bacs Community Action - Payroll (may) £1023.92

13.5.26 Bacs M. Bailey – clerk expenses £ 50.40

Total £1108.57

8.3 To acknowledge confirmation of the Council Audit as complete.

RESOLVED: Noted

58/26 STANDING ORDERS

To review the adoption of Standing Orders

RESOLVED: That the Standing Orders were reviewed and no amendments were required, and then approved

59/26 FINANCIAL REGULATIONS

To amend Section 6 allowing the Clerks expenses to be paid by BACS and not cheque.

RESOLVED: Agreed.

60/26 GENERAL DATA PROTECTION REGULATIONS (GDPR)

To review the policies and documentation required under GDPR.

11.1 Information and Data Protection Policy.

11.2 Consent to Hold Information.

11.3 Document Disposal and Retention Policy

11.4 Retention of Documents Appx A.

11.5 Removable Media Policy

11.6 Vexacious Policy

11.7 Audio Recording Policy

11.8 Gifts and Hospitality Policy.

RESOLVED: That all policies and documentation required under GDPR were reviewed and no amendments were required and then approved.

61/26 PLANNING

To review any planning applications and note any IWC decisions:

A None

RESOLVED: No applications to consider

B: **26/00254/FUL.** Sheep Lane Farm. Change of use from agricultural milking parlour to office.

REFUSED.

RESOLVED: Noted

62/26 REGISTER OF INTERESTS

Councillors to confirm that their register of interests has been reviewed and any changes notified to Clerk.

RESOLVED: Clerk to collate amended forms and forward to IWC if necessary.

63/26 WEBSITE AND EMAIL

Clerk asked for any issues relating to the new website and email system so she can address them with Parish online. Councillors agreed that the email system was difficult to navigate and scrolling through lots of threads to find documents was challenging. No issues regarding the new website were mentioned.

RESOLVED: None

64/26 PHONE BOX - UPDATES

Councillor A. Burroughs advised that the boarding has now been put up in the new phone box ready for the Chale Trail leaflets to be displayed. Clerk asked that the small wooden cabinet be removed and disposed of or donated to the Church jumble sale. It was discussed that an enamelled map of Chale would be beneficial in the box.

Dr Lockwood advised that he will be meeting with the County Archaeologist to start collating info, history, archaeology of Chale ready for new leaflets and information boards in both of the phone boxes to be created. A number of residents from Chale have volunteered to help with this.

RESOLVED: Clerk to forward expense form to A. Burroughs. A. Burroughs to ensure invoice for labour to adapt new phone box for leaflets is sent to Clerk for payment. A. Burroughs to remove cabinet.

65/26 PARISH PLAN UPDATE

Councillor A. Burroughs advised that the first meeting has been held. The outcome of which was the surprise and shock at how many village facilities has been lost since the last plan was written...A question raised was why this is a village plan and not a neighbourhood plan for which it was determined that a neighbourhood plan is too strict and lots of government rules to think about...in addition the questionnaire which will be distributed around the village will include questions on youth and family provision. Councillor Burroughs asked for help in distribution of the questionnaire.

RESOLVED: Chairman Stewart and Dr Lockwood to assist with the plan.

66/26 FORTHCOMING EVENTS

All events noted.

RESOLVED: Events noted.

67/26 S137 FUNDING REQUESTS

No applications for funding were received. Councillor Gosling did ask for funding to replace the 2 Dead beech trees on the green. He estimated £60 to replace.

RESOLVED: All Councillors agreed to fund the replacement trees.

68/26 TO RECEIVE REPORTS FROM:

The Clerk. Clerk report was circulated prior to the meeting. In particular complaints regarding the caravans at Appleford Road are escalating and now being received by Public Rights of Way and the Community Safety Dept at the IWC. There has been not response to a request to meet with the heads of dept at the IWC or Island Road to discuss this further. The Clerk has asked that due to these eyesores that Chale be excluded from the Best Kept Village Award his year. This is not possible. Contact has been made with other PC's regarding phone box renovation schemes and no response so far.

RESOLVED: Clerk to continue to monitor the situation with the caravans and report any issues to Island Roads and the IWC.

Parish Councillors.

Councillor L. Burroughs advised that t upkeep of the hall is causing concern as the funds incoming barely pay the bills.

Councillor A. Burroughs advised that there is concern regarding the visual splay at the junction of Southdown and Military Road.

RESOLVED: Parish Council will continue to assist with joint fundraising events for the hall. Ward Councillor Critchison will ask Island Roads to look at measuring the visibility at the Southdown/Military Road junction.

Ward Councillor Claire Critchison

The below report was circulated prior to the meeting:

Email: Claire.critchison@iow.gov.uk Tel: 07855022429
For road closure updates and general information please visit:
www.facebook.com/clairechalenitonshorwell
Please get in touch if you have any questions or concerns.

Policing Contact Details:

Justin Keefe | PCSO 13341 Mob: 07901102302 Email: justin.keefe@hampshire.police.uk

Chale Pantry:

Every 2nd Friday, Village Hall 11-12 and every 4th Thursday, Chale Green Hub 11-12

Elections

Thank you to all who voted for me in the recent elections. I have been voted in to serve as the IW Councillor for the next three years. The community support is very appreciated.

Wightfibre community meeting

Wightfibre have arranged a community information day on Saturday 16th May at the Hub to tell residents about the service that will be on offer when it is up and running. The aim is for the service to be live in August.

Anti-social behaviour

There have been reports of several instances of anti-social behaviour at Spanners Close. The police and housing officer have been involved. It has been suggested that a Community meeting to discuss the issues is arranged.

Friends of Chale Church

I have made initial contact with the working group and will organise a meeting soon to get the group started.

Caravans

I have had several more reports about the caravans and the doors flapping in the highway.

I will report this again and continue to ask about a meeting to discuss the situation.

**69/26 QUESTIONS FROM MEMBERS OF THE PUBLIC
RESOLVED: No MOP present.**

MEETING CONCLUDED AT 9.07PM