



Chale Parish Council

Chaleparishcouncil.gov.uk

You are hereby summoned to the **ANNUAL MEETING of CHALE PARISH COUNCIL** to be held on **Wednesday 13th May 2026 at the The HUB, Spanners Close, Chale Green** commencing after the Annual Parish Meeting, for the transaction of the business set out in the agenda below.

Michala Bailey

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Clerk to the Parish Council

12 Manor Crescent, Rookley, Isle of Wight. PO38 3NS.

Dated 6th May 2026

Email: clerk@chaleparishcouncil.gov.uk

PLEASE FORWARD ANY QUESTIONS ON ANY AGENDA ITEMS TO THE CLERK AHEAD OF THE MEETING. *Please Note: This meeting will be recorded for the purpose of accuracy when producing minutes.*

AGENDA

- 1. CHAIRPERSON**
To elect a Chairperson for the ensuing year
- 2. ACCEPTANCE OF OFFICE**
To receive and sign the declaration of Acceptance of Office from the Chairperson
- 3. VICE CHAIRPERSON**
To elect a Vice Chairperson
- 4. APOLOGIES**
To receive and approve any apologies for absence
- 5. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS**
To receive any declarations of pecuniary or non-pecuniary interests and written requests for dispensations on items forming the agenda
- 6. TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING:**
 - 6.1 Outside Bodies**
 - Chale Churchyard Committee
 - Public Realm & Coastal
 - IWC Town and Parish Council Seminars
- 7. MINUTES OF THE LAST MEETING**
To approve the minutes of the meeting held on 15th Apr 2026
- 8. FINANCIAL MATTERS**
 - 8.1 To note the bank reconciliation for April 2026
 - 8.2 To note receipts and authorise payments for May 2026
 - 8.3 to acknowledge the Audit completion by BDO.

- 9. STANDING ORDERS**
To review and approve any changes required to the Standing Orders
- 10. FINANCE REGULATIONS**
To confirm amendment to Section 6.
- 11. GENERAL DATA PROTECTION REGULATIONS (GDPR)**
To review and approve any changes required to the policies and documentation required under GDPR.
 - 11.1 Information and Data Protection Policy.
 - 11.2 Consent to Hold Information.
 - 11.3 Document Disposal and Retention Policy
 - 11.4 Retention of Documents Appx A.
 - 11.5 Removable Media Policy
 - 11.6 Vexacious Policy
 - 11.7 Audio Recording Policy
 - 11.8 Gifts and Hospitality Policy.
- 12. PLANNING**
To receive any planning applications for comments and to note any IWC decisions received
A: None at time of publishing Agenda
B. **26/00254/FUL.** Sheep Lane Farm. Change of use from agricultural milking parlour to office. REFUSED.
- 13 REGISTER OF INTERESTS**
Councillors to confirm that their register of interests has been reviewed and any changes notified to Clerk.
- 14. WEBSITE AND EMAIL**
To discuss any issues relating to the two new systems.
- 15. PHONE BOX**
To discuss any updates.
- 16. PARISH PLAN**
To discuss any updates.
- 17. FORTHCOMING EVENTS**
 - 17.1 WI Coffee morning, 16th May, 10.00-12.00. The Village Hall.
 - 17.1 Mexican Night fundraiser. 16th May, 6.30pm for 7.00pm. The Village Hall
 - 17.2 Food Pantry, 28th May, The Hub, Spanners Close, 11.00am-12.00.
- 18 S137 FUNDING REQUESTS**
To discuss any funding requests received.
- 19. TO RECEIVE REPORTS FROM:**
 - 19.1 The Clerk including correspondence received
 - 19.2 Parish Councillors
 - 19.3 Ward Councillor report.
- 20. QUESTIONS FROM MEMBERS OF THE PUBLIC**